

ALBANY INSTITUTE OF HISTORY & ART

RIGHTS & REPRODUCTION FEE SCHEDULE Effective January 1, 2011

The Rights & Reproductions Office of the Albany Institute of History & Art is open Monday—Friday from 9:00 am—5:00 pm.

Please note: All requests for images and/or usage rights must be received in writing (via email, standard mail, or fax).

Museum Members and Corporate Partners receive a 10% discount.

Rush Orders: At least thirty (30) business days notice is required for all image orders and/or usage rights requests. A twenty-five percent (25%) surcharge will be added to all image and/or rights orders that require fulfillment within fourteen (14) business days or less, and a fifty percent (50%) surcharge will be added to all image and/or rights orders with a deadline of seven (7) business days or less. A one hundred percent (100%) surcharge will be added to all images and/or rights orders with a deadline of three (3) business days or less.

Not-for-Profit Pricing: Customers other than students and/or academic researchers must provide proof of NOT-FOR-PROFIT status. For publishers that have NOT-FOR-PROFIT status (e.g. university presses) we classify a NOT-FOR-PROFIT publication as a printed book that is intended for a scholarly audience with a print run of 2,500 or less (one edition). We classify a FOR-PROFIT publication as a printed book with a print run over 2,500 (one edition), which includes multiple print runs of one edition surpassing 2,500. Customers purchasing images for display in private residences will be charged not-for-profit image prices, but will be charged New York State Sales Tax.

Please direct correspondence to:

Attn: Nycole Kinns
Rights & Reproduction
Albany Institute of History & Art
125 Washington Avenue
Albany, New York 12210

E-Mail: kinnsn@albanyinstitute.org

Phone: (518)463-4478, ext. 420

Fax: (518) 462-1522.

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Section I - IMAGE FEES (Exclusive of Usage Rights Fees):

Photography : The prices listed below are contingent upon the Albany Institute of History & Art owning photography of the object being requested. If an object must be photographed in order to provide a customer with a digital image, print, color transparency, and/or slide, the price will be \$100.00 per photographed image.

Digital image files, color transparencies, and/or slides are not available to customers who wish to purchase an image for the display of said image in a private residence, or in an office or other area of a public or private agency, business, institution, organization, or school. Customers wishing to purchase an image for display in a private residence, or in an office or other area of a public or private agency, business, institution, organization, or school may purchase a black & white or color print of an object from our collections.

All customers should also refer to Section II of this document to determine applicable usage fees.

	NOT-FOR-PROFIT FEE	FOR-PROFIT FEE														
High-Resolution Images: (300 dpi/10" long dimension/TIFF)	\$20.00 per digital image file	\$40.00 per digital image file														
Low-Resolution Digital Images: (72 dpi/10" long dimension/JPEG)	\$7.00 per digital image file	<i>Available for research purposes only. Reproductions from low-resolution digital images are prohibited.</i>														
Larger Resolution files available upon request. Additional fee may apply.																
4" x 5" Color Transparency: (3-month lease) Late fee charged for use beyond lease period.	\$75.00 per transparency LATE FEE: \$40.00/month	\$80.00 per transparency LATE FEE: \$50.00/month														
Black & White/Color Prints: (Custom-sized prints available upon request).	<table style="border: none; width: 100%;"> <tr><td style="padding-right: 10px;">5" x 7"</td><td style="text-align: right;">\$11.95</td></tr> <tr><td style="padding-right: 10px;">8 1/2" x 11"</td><td style="text-align: right;">\$24.95</td></tr> <tr><td style="padding-right: 10px;">11" x 14"</td><td style="text-align: right;">\$33.95</td></tr> <tr><td style="padding-right: 10px;">13" x 19"</td><td style="text-align: right;">\$34.95</td></tr> <tr><td style="padding-right: 10px;">16" x 20"</td><td style="text-align: right;">\$43.95</td></tr> <tr><td style="padding-right: 10px;">20" x 24"</td><td style="text-align: right;">\$51.95</td></tr> <tr><td style="padding-right: 10px;">Larger/Custom</td><td style="text-align: right;">\$80.95</td></tr> </table>	5" x 7"	\$11.95	8 1/2" x 11"	\$24.95	11" x 14"	\$33.95	13" x 19"	\$34.95	16" x 20"	\$43.95	20" x 24"	\$51.95	Larger/Custom	\$80.95	
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Section II - USAGE FEES (Exclusive of Image Fees): Includes the use of images by academic researchers and students, as well as the display of images in a private residence, or in an office or other area of a public or private agency, business, institution, organization, or school.

- **Domestic Distribution Fee:** included in the Standard Usage Fee.
- **Worldwide Distribution Fee:** equal to two times (2x) the Standard Usage Fee limited to one (1) language.
- **Worldwide Distribution and World Rights Fee:** equal to three times (3x) the Standard Usage Fee, includes all languages.

STANDARD USAGE FEES FOR PRINT MEDIA:

	NOT-FOR-PROFIT FEE	FOR-PROFIT FEE
Use of image within the text of a printed book (one edition in one language).**	\$20.00 per image	\$90.00 per image
Use of image on the cover of a printed book (one edition in one language).**	\$75.00 per image	\$300.00 per image
Use of image within the text of an unpublished academic thesis or dissertation.	Fee Waived	Not Applicable
Use of image within the text of a journal, newsletter, or newspaper article.	\$20.00 per image	\$50.00 per image
Use of image on the cover of a journal, newsletter, or newspaper article.	\$50.00 per image	\$200.00 per image
Use of an image within the text of a magazine, exhibition catalogue, or brochure.	\$40.00 per image	\$75.00 per image

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Use of an image on a printed exhibition panel, or as an exhibition image, for display in a public or private museum, cultural site, or historical site.	\$75.00 per image	\$125.00 per image
Use of an image for display in a private office or public area of a public or private business, agency, organization, institution, or school.	\$75.00 per image	\$125.00 per image
Use of an image on a poster that is not an advertising poster. ^^	\$125.00 per image	\$300.00 per image
Use of an image on the cover of a musical recording to be issued as a recording album.	\$150.00 per image	\$175.00 per image
Use of an image on a greeting card or post card. ^^	\$250.00 per image	\$350.00 per image
Use of an image on a calendar cover or within a calendar. ^^	\$250.00 per image	\$350.00 per image
Use of an image in a national print media advertisement.	\$375.00 per image	\$625.00 per image
Use of an image in a print media advertisement with a target distribution area equal or less than a 100 mile radius.	\$150.00 per image	\$375.00 per image

** Customer must reapply to purchase rights to use an image in any subsequent editions or translations of a text.

^^ Customer must reapply for the purchase of this right every 5 years.

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STANDARD USAGE FEES FOR ELECTRONIC OR DIGITAL MEDIA:

	NOT-FOR-PROFIT FEE	FOR-PROFIT FEE
Use of an image within an e-Book publication or within the e-Book version of a printed publication. ^^	\$70.00 per image	\$80.00 per image
Use of image within a CD-ROM publication or within the CD-ROM version of a print publication. ^^	\$70.00 per image	\$80.00 per image
Use of an image on a website.^^	\$85.00 per image	\$125.00 per image
Use of an image in an interactive component of an exhibition at a museum, cultural site, historical site, public or private educational institution, or in a for-profit exhibition. (e.g. in a program designed for a personal digital assistant (PDA) device, or PowerPoint presentation. ^^	\$85.00 per image	\$125.00 per image

^^ Customer must reapply for the purchase of this right every 5 years.

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STANDARD USAGE FEES FOR FILM/TELEVISION/VIDEO:

	NOT-FOR-PROFIT FEE	FOR-PROFIT FEE
Use of an image within a film to be broadcast on a public television station in the U.S.	\$65.00 per image	Not Applicable
Use of an image within a film to be broadcast on non-standard television including basic cable, pay cable, video on-demand, pay-per-view, satellite television, and internet viewing in the U.S.	\$65.00 per image	\$100.00 per image
Use of an image within a film to be broadcast on standard television stations in markets outside the U.S.	\$65.00 per image	\$90.00 per image
Use of an image within a film to be broadcast on non-standard television stations including basic cable, pay cable, video on-demand, pay-per-view, satellite television, and internet viewing in markets outside the U.S.	\$65.00 per image	\$125.00 per image
Use of an image within a film on video and/or DVD to be distributed in U.S. markets.^	\$65.00 per image	\$125.00 per image
Use of an image within a film on video and/or DVD to be distributed in markets outside the U.S.	\$65.00 per image	\$125.00 per image

^^ Customer must reapply for the purchase of this right every 5 years.