

City Club of Albany Records, 1919-1980

Received by Albany Institute of History & Art Library on October 2 and November 21, 2000; preliminarily arranged and boxed in eight series:

- **Minutes and Reports**
- **Program/Correspondence Files**
- **Membership and Guest Records**
- **Financial Records**
- **City Club Publications**
- **Scrapbooks**
- **Photographs**
- **Poster**

Box and Folder Inventory

Box 1: Minutes and Reports

Minutes, Board of Directors, 1919-1927, 1937-1941, 1944-1947,
1951-1954, 1958-1964, 1969-1976 (20 folders, 1 notebook)
Minutes, Club Meetings, 1919-1921, 1922-1925, 1927-1942, 1950s-60s
(9 folders)
Minutes, miscellaneous, 1920s-1930s
Minutes, miscellaneous, 1950s-1960s
Correspondence, Board of Directors
Nominations and Elections (4 folders), 1921-1957
Certificate of Incorporation
Club Committees
Annual Reports, 1919-1925
Constitution and Bylaws, 1920-1952, 1961
City Club Policy cards
Photograph: Mrs. A.R. Van Horn, Past President (1952)

Box 2: Program/Correspondence Files

Albany, City and County
Albany Home Progress and Foods Exposition (1940)
Ashes and Garbage
Better Homes Exposition, 1947-1948
Awards
Bus Trips
Business and Professional Women's Group (3 folders, one small notebook)
Center Square Association
Child Welfare
Chronicle (2 folders)
City of Albany
City Planning (2 folders)
Clean-Up Campaign/Tulip Festival (9 folders)
Club 40th Anniversary (1959)
Club 45th Anniversary (1964)

Box 3: Program/Correspondence Files, continued

Club Day
Community Recreation
Cookbook
Condolence, Letters of
Consumer Group
Council of Clubs
Council of Community Services (2 folders)
Education (9 folders)
Essay Contest
Events/ Meeting Notices (14 folders) -- see also: Special Entertainments;
Theatre Parties; Tickets; Ways and Means Committee
Farm and Garden Shop
Girls Club Activities
Health/Heath Committee (5 folders)
International Relations Committee
International Study

Box 4: Program/Correspondence Files, continued

Knickerbocker Press supplement
Legislative Committee (2 folders)
Library Committee (2 folders)
Mental Health
National Conference on Prevention and Control of Juvenile Delinquency
(set of 15 mimeographed reports, Washington: 1946)
Penrose
Plan and Scope Committee
Program Committee
Radio Skits (2 folders)
Reciprocal Relations
Roosevelt, Eleanor
Sample Letters
Special Entertainments -- see also: Events
Tearoom notebook
Temporary State Commission on the Capital City
Tickets -- see also Events
Theatre Parties/Civic Repertoire Company (3 files)
Tulip Festival -- see: Clean-Up Campaign
Ways and Means Committee -- see also: Events
Miscellaneous correspondence, completely unsorted (1 folder, 3 inches thick)
Office and desk calendars, 1946-1948 (1 envelope)

Box 5: Program/Correspondence Files, continued

Harriet Sacca's administrative files, mid-1970s

Box 6: Membership and Guest Records

Rolodex of members' names and addresses
Guest books, 1930-1976 (8 volumes)
Group of loose pages from notebook binders with members' names
Folder of membership rosters (random lists, 1949-1980)
Folder of membership mailing materials
Key sign-out notebook

Box 7: Financial Records

Unsorted files, envelopes and ledger books

Box 8: City Club Publications

Card party score booklets

Certificate of Merit

The Chronicle

Bound volumes, October 1931-1943 May (3 books labeled vol. 3-5)

Loose issues, random, February 1926-1948 May

Typed inventory of issues in "basement room", ca. 1930

Citizens' Platforms, 1921-1977

Citizens' Platforms review and accomplishments, 1963

City Budget pamphlets, 1921-1924

Club histories

A Directory of Albany Social Agencies (1933)

Election information published in three foreign languages

Handbook, 1947-1948

Newsletter (mimeographed/photocopied), 1951-1976

Promotional brochures and pamphlets

Yearbook, 1920

Yearbook, 1975

Box 9: Scrapbooks

General book presented by Frances Lyon, 1919-1926

General books numbered I-VIII, 1957-1963

Box 10: Scrapbooks

General book, 1919-1920

General book, 1931-1932

General books, 1965-1971 (3 volumes)

General clippings, 1925-1928, 1941-1942, 1955-1957 (12 folders)

Citizens Planning Committee book, 1963-1966

Historical material book, 1949-1965

Box 11: Scrapbook and Photographs

Housing book, 1955-1960

Mounted photographs from "Photograph Albany" competition [1941?]:

Blotner, Henry, "Washington Park - Club Matinee"

Gardner, Mrs. Edward, "Fairyland in the Park (Washington Park)"

Heffner, Irene,

"Longest Colonnade in U.S."

"The Study Period"

"Then and Now"

Huba, Kenneth, "Reverie of Spring"

Junggren, Oscar

Untitled

Untitled

Micare, Frank

Untitled

Untitled

Moore, Genevieve

"Books: Open to the Public"

"Information Please"

Moore, Raymond

"Lake House"

"State Capitol"

Simmons, Donald

"Old Albany Academy"

"Washington Park"

Wood, Bessie, "Steepled Street"

Unidentified photographer (stamped on the verso of mount: "Albany Camera Shop")

Three photographs by William Noyes (of earlier date and unrelated to above group)

Poster

Framed painted poster: "The City Club...Yearly Due \$8.00"

Boxes 12-13: Note cards and envelopes

*Printed cards of six images from "Picture Albany" competition by: Gardner, Heffner (2), Huba, Simmons and Wood, (original photographs in Box 10); with four boxes of envelopes. **Note cards transferred to AIHA shop for sale April 2001, as suggested by City Club members at time of gift.***

December 8, 2000

City Club of Albany Textiles and Silver

Received by Albany Institute of History & Art Curatorial Department, November 21, 2000

Textiles:

Flag: "The City Club of Albany, N Y Inc." surrounding a stylized "CCA" logo; blue letters on an orange background; horizontal rectangle; machine sewn polyester with cotton canvas binding on one side; ca.1970

Tablecloth: Hand-made; embroidered with floral designs and open-work; white linen; rectangular; used at the City Club of Albany; late 19th century

Tablecloth: Machine woven; patterned; white linen; rectangular; autographs of the members of the City Club of Albany embroidered in green and yellow yarn along with the dates "1919 1949"

Tablecloth: Machine woven; patterned; white linen; rectangular; used at the City Club of Albany; ca. 1920

Silver:

Candy Dish: Cast silver; floral and ribbon border; manufactured by the Meriden Britannia Company, Meriden, Connecticut; ca. 1920

Plate: Silver-plated white metal; cast; round; two neo-Greek decorative borders on front; two applied handles; ca. 1880

Punch Ladle: Sterling silver; LeCordon pattern; scalloped bowl with long tapered handle; made by Mulford & Wendell, Albany; 1842-1855

Tea Set: Tray, Teapot on Stand, Teapot, Coffeepot, Sugar Bowl, Cream Pitcher. All pieces are silver-plated cast metal in an eight-sided neoclassical form. Each piece has an intertwined "CC" engraved on front and "City Club of Albany" engraved on bottom; "Reed & Barton 3690" stamped on bottom. Manufactured by Reed & Barton, Taunton, Massachusetts; ca. 1922.