

ALBANY INSTITUTE OF HISTORY & ART

IMAGE FEES & USAGE RIGHTS FEES LAST UPDATED: 01 SEPTEMBER 2005

PLEASE NOTE: The Rights & Reproductions office of the Albany Institute of History & Art is open from 9:00 a.m. - 5:00 p.m., Monday-Friday. All requests for images and/or usage rights must be received in writing, and can be sent via mail, email, or fax. At least thirty (30) business days notice is required for all image orders and/or usage rights requests. A twenty-five percent (25%) surcharge will be added to all image and/or rights orders that require fulfillment within fourteen (14) business days or less, and a fifty percent (50%) surcharge will be added to all image and/or rights orders with a deadline of seven (7) business days or less (100%) surcharge will be added to all images and/or rights orders with a deadline of three (3) business days or less. **Please direct correspondence to: Allison Munsell, Rights, Reproductions and Digitization Coordinator, Albany Institute of History & Art, Curatorial Dept., 125 Washington Avenue, Albany, NY 12210, munsella@albanyinstitute.org, or fax number (518) 463-5506.**

I. IMAGE FEES, Exclusive of Usage Rights Fees:

PLEASE NOTE: The prices listed below are contingent upon AIHA owning existing photography of an object. If an object must be photographed in order to provide a customer with a digital image, a print, a color transparency, and/or a slide, the price will be \$175.00 for the first image of the object purchased. AIHA will retain the original photography and negative, and will provide the customer with a copy.

Digital image files, color transparencies, and/or slides are not available to customers who wish to purchase an image for the purpose of displaying that image in a private residence, or in an office or other area of a public or private agency, business, institution, organization, or school. Customers wishing to purchase an image for display in a residence, or in any space of an agency, business, institution, organization, or school may purchase a black/white or color print of an object.

All customers should refer to Section II of this document to determine applicable usage fees, and to Section III of this document to determine whether or not the image requested is subject to any special fees.

FEE: Not-for-Profit Institutions
(Customers other than students and/or academic researchers must provide proof of not-for-profit status. Customers purchasing images for display in private residences will be charged not-for-profit image prices, but will be charged New York State Sales Tax.)

FEE: For-Profit Institutions

A. High-Resolution Digital Images:

\$15.00 per digital image file
(350 dpi / 8" x 10" target image / TIF file)

\$30.00 per digital image file
(350 dpi / 8" x 10" target image / TIF file)

\$25.00 for digital image file
(custom scan OTHER than 350 dpi / 8" x 10" target image / TIF file)

\$50.00 for digital image file
(custom scan OTHER than 350 dpi / 8" x 10" target image / TIF file)

B. Low-Resolution Digital Image:

\$5.00
Available for research purposes ONLY.
No reproductions allowed of low-resolution images.

Available to students and/or researchers ONLY

C. 4" x 5" Color Transparency (3-Month-Lease):

\$60.00
(\$30.00 per month late fee charged for use beyond 3-month period)

\$75.00
(\$40.00 per month late fee charged for use beyond 3-month period)

D. Black/White and Color Prints:

\$25.00 / 5" x 7 " print (glossy or matte finish)
\$35.00 / 8" x 10" print (glossy or matte finish)
\$45.00 / 11" x 14" print (glossy or matte finish)
\$65.00 / 16" x 20" print (glossy or matte finish)
\$80.00 / 20" x 24" print (glossy or matte finish)

\$40.00 / 5" x 7" print (glossy or matte finish)
\$50.00 / 8" x 10" print (glossy or matte finish)
\$65.00 / 11" x 14" print (glossy or matte finish)
\$80.00 / 16" x 20" print (glossy or matte finish)
\$100.00 / 20" x 24" print (glossy or matte finish)

Custom-sized prints available upon request for a special fee -- Please contact Rights & Reproductions Coordinator for prices.

Custom-sized prints available upon request for a special fee -- Please contact Rights & Reproductions Coordinator for prices.

E. 35 mm Slides (For Research Purposes Only):

\$10.00 per slide

Available to students and/or researchers ONLY

II. USAGE FEES, Exclusive of Image Fees: (Includes use of images by academic researchers and students, as well the display of images in private residences and businesses, agencies, institutions, organizations and schools)

Domestic distribution fee is included in the usage Fee

Worldwide distribution fee is 2x the usage fee

Worldwide distribution and World Rights in all languages fee is 3x the usage fee

FEE: Not-for-Profit Institutions

FEE: For-Profit Institutions
(Customers other than students and/or academic researchers must provide proof of not-for-profit status.)

A. Print Media

1.	Use of image within the text of a printed book (one edition in one language). Customer must reapply to purchase rights to use an image in any subsequent editions or translations of a text.	\$20.00	\$70.00
2.	Use of image on the cover of a printed book (one edition in one language). Customer must reapply to purchase rights to use an image on the cover of any subsequent editions or translations of a text.	\$60.00	\$250.00
3.	Use of an image within the text of an unpublished academic thesis or dissertation.	Fee Waived	Not Applicable
4.	Use of an image within the text of a magazine, journal, newsletter, or newspaper article.	\$15.00	\$40.00
5.	Use of an image on the cover of a magazine, journal, newsletter, or newspaper article.	\$40.00	\$150.00
6.	Use of an image on a printed exhibition panel, or as an exhibition image, for display in one of the following: a public or private museum, a cultural site, or a historical site.	\$60.00	\$100.00
7.	Display of an image in a private office or a public area (e.g. meeting room, lobby, etc.) of a public or private business, agency, organization, institution, or school.	\$60.00	\$100.00
8.	Display of an image in a private residence.	\$60.00	Not applicable

9.	Use of an image on a poster that is not an advertising poster. (Customer must reapply for the purchase of this right every 5 years.)	\$125.00	\$250.00
10.	Use of an image on the cover of a musical recording to be issued as a record album, a cassette, and/or a CD.	\$100.00	\$175.00
11.	Use of an image on a greeting card or post card. (Customer must reapply for the purchase of this right every 5 years.)	\$200.00	\$275.00
12.	Use of an image on a calendar cover or within a calendar. (Customer must reapply for the purchase of this right every 5 years.)	\$200.00	\$275.00
13.	Use of image in a national print media advertisement.	\$300.00	\$500.00
14.	Use of an image in a print media advertisement with a target distribution area equal to or less than a 100 mile radius.	\$100.00	\$300.00
<u>B. Electronic / Digital Media</u>			
1.	Use of image within an E-book (electronic book) publication, or within the E-book version of a print publication. (For-profit publishers must reapply for the purchase of this right every 5 years.)	\$55.00	\$65.00
2.	Use of image within a CD-ROM publication, or within the CD-ROM version of a print publication. (For-profit publishers must reapply for the purchase of this right every 5 years.)	\$55.00	\$65.00
3.	Use of an image on a web site. (For-profit web site producers must reapply for the purchase of this right every 5 years.)	\$70.00	\$100.00
4.	Use of an image in an interactive component of an exhibition at a museum, cultural site, historical site, public or private educational institution, or in a for-profit exhibition, e.g. in a program designed for a personal digital assistant (PDA) device.	\$70.00	\$100.00

C: Film / Television / Video & DVD

1.	Use of an image within a film to be broadcast on public television stations within the U.S.	\$50.00	NOT APPLICABLE
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2.	Use of an image within a film to be broadcast on non-standard television (including basic cable, pay cable, video on-demand, pay-per-view, satellite television, internet viewing) within the U.S.	\$50.00	\$100.00
3.	Use of an image within a film to be broadcast on standard television stations in markets outside the U.S.	\$50.00	\$75.00
4.	Use of an image within a film to be broadcast on non-standard television stations (including basic cable, pay cable, video on-demand, pay-per-view, satellite television, internet viewing) in non-U.S. markets.	\$50.00	\$100.00
5.	Use of an image within a film on video and/or DVD to be distributed in U.S. markets. (Customer must reapply for the purchase of rights every 5 years.)	\$50.00	\$100.00
6.	Use of an image within a film on video and/or DVD to be distributed in non-U.S. markets. (Customer must reapply for the purchase of rights every 5 years.)	\$50.00	\$100.00